



National Vice-President

2020-2021

Description: The position of the National Vice President is to represent their designated local associations and their interests to the National Board. They will oversee the operations of their designated local associations

Quarterly:

- Review the Region Transition plan to be sure the local associations are in compliance, to re-evaluate the plan along with the National Board and to report quarterly with any questions or concerns.
- Responsible for reviewing Local association minutes and treasurer's reports for compliance purposes.

Monthly:

- Meet via phone or in person with Local Presidents, providing support, leadership and mentoring.
- Participate on National Board Meetings and Conference Calls as called by the President.
- To oversee and act as liaison, communicating with your Local Presidents and providing information on the actions and decisions of the National Board.
- Forward reports as needed to the local presidents

Weekly or As Needed:

- Be an authorized signatory on your designated local association bank accounts.
- Be available to general membership for questions or concerns.
- Be available to assist President and National Board with decisions concerning the Association.
- Consider all decisions made first and foremost in the best interest of NAPMW and its members.

Potential Candidates Might Appreciate Knowing: This position oversees the local associations as allotted and helps them to stay well informed on the day to day business of NAPMW as a whole. It is important to be accessible to your Local Leaders and to support them in whatever way you can.