



## NAPMW BOARD OF DIRECTORS MEETING

*April 8, 2020*

### GENERAL SESSION MINUTES

#### I. CALL TO ORDER

##### National Board Members Present

Glenda Mooney ..... National President  
Susan Kerr ..... National President Elect  
Nicole Shea ..... National Treasurer  
Lauren Layman ..... National Secretary  
Patti Esswein..... National Vice President Area 1  
Mark Jennings..... National Vice President Area 2

##### Parliamentarian and Administrators Present

Kelly Hendricks PNP ..... Parliamentarian  
Heather Kramer, Impact..... Management Company

#### 1. Call to order

- a. **Roll Call and Quorum Confirmation:** Following roll call a quorum was confirmed to President Glenda Mooney. With notice of the meeting having been duly given, President Mooney called meeting to order at 4:00 pm Central Time.

#### 2. Welcome and Acknowledgement of Guests

##### Guests

Mary Ellen Heathcote, PNP	Jill Kinsman, PNP	Kelly Hendricks, PNP
Francis Reinhardt, PNP	Cris Poole	Heather Kramer

- a. **Roberts Rules:** Parliamentarian Hendricks went over the Rules of the Meeting in which business will be discussed for the April 8, 2020 Board of Directors General Meeting.
- b. **April Agenda Approval:** The agenda is filed as presented.
- c. **March 2020 Minutes Approval:** File as presented.
- d. **Designation of Minutes Review Committee:**
  1. NVP 2 Mark Jennings
  2. President Elect Susan Kerr
  3. National Secretary Lauren Layman

#### 3. Financial Reports

- a. **Monthly Financial Report March 2020:** National Treasurer Nicole Shea Reviewed monthly financial report. Financial Report Filed as Presented

4. **Administrative Report:** Heather Kramer reported about National Membership contest, newsletter, Take It and Go Webinar on April 15, 2020, and awards/nominations.
  
5. **COMMITTEE REPORTS:**
  - a. **Bylaws and Operating Procedures:** No report.
  - b. **Extensions:** No report.
    - i. **Membership:** No Report.
  - c. **Finance:** Nothing to add from report.
  - d. **Ethics:** No Report.
  - e. **Internal Audit:** No report.
  - f. **Nominating:** No report.
  - g. **Conference:** New Conference Dates July 14 thru July 17, 2020. Dates moved due to COVID-19. Graceland excursion on hold, but will monitor the situation as more information is released and as City is reopened.
  - h. **Membership Benefits:**
    - i. **Publications:** No report.
  - i. **Technology:** Open position
  - j. **Education:** No Report
    - i. **Leadership: No Report**
  
6. **UNFINISHED BUSINESS:**
  - a. **Storage:** Storage Unit is empty, keys have been returned to facility and we no longer have the storage unit. We are disposing/destroying documents properly.
  
7. **New Business:**

Nothing new to discuss.
  
8. **ANNOUNCEMENTS:**

**Next Meeting: February Board of Directors Meeting**  
Wednesday, May 13, 2020, 2 PM PST; 3 PM MST; 4 PM CST; 5 PM EST;  
Call in number (605) 313-5871 Access Code: 177606
  
9. **Recessed:** recessed to Executive Session at 4:15 PM Central Standard Time.
  
10. **Reconvene:** 4:57 PM Central Standard Time

**Motion presented by President Elect Susan Kerr:**

**“I move that we share Payton Kane’s FaceBook Live Session on NAPMW website.”**

**Motion second by NVP Area 1 Patti Eswein**  
**Motion passed**

11. **Adjourn:** President Glenda Mooney at 4:58 PM Central Standard Time

**Lauren Layman**  
**NAPMW National Secretary**